

**MINUTES  
YANCEYVILLE TOWN COUNCIL  
July 7<sup>th</sup>, 2015  
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on July 7<sup>th</sup>, 2015 at 7:00 PM.

**Council members present:** Alvin Foster, Mayor Pro-Tem, Brian Massey, Odessa Gwynn, and Keith Tatum.

**Staff:** Brian Collie, Town Manager, Lee Farmer, Town Attorney, & Darrell Russell, Town Engineer.

**Item 1: Call To Order**

Mayor Pro-Tem Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with silent prayer. He asked all to stand for the pledge of allegiance. The Mayor-Pro Tem also stated that copies of the Town's Rules and Procedures were available if anyone needed a copy.

**Item 2: Review and Adoption of Agenda – Mayor Pro-Tem & Council**

Mayor Pro-Tem Foster announced the need to amend the agenda by adding Closed Session for litigation in between agenda item ten (10) & eleven (11). After review Mrs. Odessa Gwynn made a motion to approve the agenda as presented. The motion was seconded by Mr. Brian Massey and passed with a unanimous vote.

**Item 3: Consent Agenda**

Mayor Pro-Tem Foster asked Council to review the minutes from June 2<sup>nd</sup>, 2015. After review Mrs. Odessa Gwynn made a motion to adopt the agenda as presented with Mayor Pro-Tem Foster's stated amendment. The motion was seconded by Mr. Keith Tatum and passed with a unanimous vote.

**Item 4: Public Comment**

There were no public comments at this time.

**Item 5: Danville Regional Foundation Interns- Community Presentation- Katie Cordova and Aldrea Speight**

Katie Cordova, and Aldrea Speight came before Council stating that the two of them have been working in Yanceyville, NC this summer as interns for the Danville Regional Foundation. Through a new initiative called Homegrown Innovation, and that they have been in Yanceyville for the

past 10 weeks, working to better understand the town and all of its assets. After meeting with several community leaders and citizens of the Town they would like to host a community movie night on Friday, July 17th, followed by a farmers' market on Saturday, July 18<sup>th</sup> at the Town's Pavilion. They stated that the community stressed the need for healthy spaces and community engagement and that they believed that this initiative could turn the Pavilion into a more innovative space. They informed Council that DRF had sponsored \$4,000 for the event and that the movie night would have activities and games for the children including a bounce house, free food provided by Caswell Counties 5 Ruritan Clubs but paid for by DRF. The movie would be Disney's "Million Dollar Arm" provided by the Library along with speakers and projector, and a blow up movie screen provided by PCC. They stated that they had already looked into police security, portable restrooms, and contacting Environmental Health concerning serv safe permits. They said that the farmers market would be a collaboration with the Caswell Local Foods Council and that SNAP could be accepted as payment. Mayor Pro-Tem Foster asked how they were getting the word out to farmers. Ms. Cordova said that she has met with Rodney Young over the local agriculture department and that the Local Foods Council and that they both will be contacting all known produce farmers in the area. Mr. Collie asked how the event will be advertised. They stated that it would be advertised through facebook, Town/County websites and departments, local business through posting flyers, the newspaper, list-servs, and by word of mouth. After discussion Council all agreed that this was a very exciting and good idea. Mrs. Gwynn made a motion to allow the interns to host the event on the 17<sup>th</sup> and 18<sup>th</sup> at the Town's Pavilion as advertised. The motion was seconded by Mr. Tatum and passed with a unanimous vote.

**Item 6: Agreement for Engineering Services- Yanceyville WWTP Upgrades- AWCK**

Town Engineer, Darrell Russell from Alley, Williams, Carmen, & King presented an agreement for engineering service to Council for the proposed Yanceyville waste water treatment plant upgrade. He stated that the Town and himself have been working on this project for a while and in order for the Town to keep the grant funding that was previously awarded through the Clean Water State Revolving Fund Council needs to approve an engineering agreement so that they can complete the design of the plant upgrades that are due by the end of September. Mr. Collie stated that the Town had advertised for engineering services for this project and that A,W,C,K was the only firm to submit qualifications. Mr. Russell said that the design for the CWSR fund would also be able to be used if the Town did get grant funding from CDBG.

After discussion Mrs. Gwynn mad a motion to accept the agreement for services as presented. The motion was seconded by Mr. Massey and passed with a unanimous vote. Mr. Russell thanked Council and congratulated the Town on the new Fire Department and said that they did a very good job on the building.

**Item 7: Consideration & Adoption of Municipal Ordinance Prohibiting the Carrying of Weapons on Municipal Property- Lee Farmer, Town Attorney**

Town Attorney, Lee Farmer presented the ordinance to Council and stated it was the same draft copy that was given out at last month's meeting and that he wasn't looking for adoption at this time but asked if there was any needed discussion. Mrs. Gwynn asked Mr. Collie if anyone had requested copies to review or had any questions since last meeting. Mr. Collie said that no copies or questions were requested. She then asked about weapons being allowed on outside Town property. Mr. Farmer said that no open or concealed weapon would be allowed inside Town buildings but concealed weapons would be allowed outside on Town property as long as the person carrying had a legal permit to conceal the weapon. After discussion Mr. Farmer said that a public hearing will need to be set before the ordinance can be adopted.

**Item 8: Public Hearing- 7:30 PM for Consideration and Adoption of Voluntary Annexation of the Quail Meadows Subdivision- Lee Farmer, Town Attorney**

Mayor Pro-Tem Foster asked for a motion to go into public hearing for consideration and adoption of the voluntary annexation of the Quail Meadows subdivision. The motion was made by Mrs. Gwynn, seconded by Mr. Tatum and passed with a unanimous vote.

Town Attorney, Lee Farmer stated that all of the property owners of the subdivision signed a petition to be voluntarily annexed into the Town. He said that it has been properly advertised, certified as sufficient by the Town Clerk, and that it will bring in approximately 12 acres containing 20 residential lots. He said that if it is approved that he would file paperwork and make it effective tomorrow. Mr. Gilbert Anderson asked what road the subdivision was off of. Mr. Farmer stated that it was off of Murray Rd. and that it adjoined the Town's current boundary. After no further discussion Mr. Massey made a motion to go out of public hearing. The motion was seconded by Mr. Tatum and passed with a unanimous vote. Mrs. Gwynn then made a motion to accept the voluntary annexation of Quail Meadows subdivision as presented. The motion was seconded by Mr. Tatum and passed with a unanimous vote.

**Item 9: Public Hearing – 7:30 PM for Consideration and Adoption of Voluntary Annexation of the Chandler Rd. Property- Lee Farmer, Town Attorney**

Mayor Pro-Tem Foster asked for a motion to go into public hearing for consideration and adoption of the voluntary annexation of the Chandler Rd. property. The motion was made by Mrs. Gwynn, seconded by Mr. Massey and passed with a unanimous vote.

Town Attorney, Lee Farmer stated that all of the property owner had made a specific request to be voluntarily annexed into the Town. He said that it has been properly advertised, certified as sufficient by the Town Clerk, and that it will bring in 1 residential lot containing approximately 1.47 acres.

After no further discussion Mrs. Gwynn made a motion to go out of public hearing. The motion was seconded by Mr. Tatum and passed with a unanimous vote. Mr. Massey then made a motion to accept the voluntary annexation of the described Chandler Rd. property as presented. The motion was seconded by Mr. Tatum and passed with a unanimous vote. Mr. Farmer stated that he would get both annexations recorded and get the information to the Town's Engineer to develop the maps.

**Item 10: Town Manager Report**

Mr. Collie stated that he has looked into the cost and process to secure defibrillators at Municipal Services Building and that they range anywhere from \$1,200 to \$6,000. He said that if Council wanted to proceed he could bring back actual quotes to consider at the next meeting. Mayor Pro-Tem Foster asked if he would.

Mr. Collie stated that the NCDOT has placed the no parking signs around the intersection of Main St. and First Ave. as requested and hopefully that will alleviate the safety issues caused by unsafe parking. He said that the NCDOT had confirmed that they would be widening the turning radius at the end of Hatchett Rd. connecting to Hwy 158 as requested so that the middle school buses could make proper turns in and out of the road. He said that they are looking into the possibility of putting a cross walk for the high school kids at the intersection of Main St. and Hwy 62 S. He said that he was very thankful in the DOT's response to the Town's request.

Mr. Collie said that he wanted to inform everyone that "Caswell Night" at the Burlington Royals Game was July 13<sup>th</sup> at 7 pm and that the late Mayor Davis' family has been asked to throw out the first pitch.

He then gave an update on the Fire Department expansion progress, Emergency Water Line update, and the Multi-Use Path project. He also informed the citizens that the Town was in the process of setting up payments by credit cards online, in person, or over the phone, and that he was also working on setting up an “alert system” that would be available to all residents that provided their information. He said that the alert system will be used to send a message to anyone that has a late water/sewer bill, and a message to anyone who hasn’t paid their bill before their water is disconnected. He said the system will also be used to inform residents of special events like First Fridays, and Council special meetings. He said that the Town is trying to provide a higher level of customer service.

#### **Item 11: Closed Session- Litigation**

Mayor Pro-Tem Foster asked for a motion to go into closed session. Mrs. Gwynn made the motion. The motion was seconded by Mr. Tatum and passed with a unanimous vote.

After Council emerged from closed session chambers Mrs. Gwynn made a motion to go out of closed session and back into open session. The motion was seconded by Mr. Tatum and passed with a unanimous vote. Mayor Pro-Tem Foster stated that nothing discussed during closed session needs to be voted on by Council at this time.

#### **Item 12: Informal Discussion/Public Comment**

Mayor Pro-Tem Foster announced that Southern Gentlemen would be performing at the July 10<sup>th</sup> First Friday and the Retro Band would be at August 7<sup>th</sup>’s. Mrs. Gwynn announced that she would be attending the NCBEMO conference at the end of July. Mrs. Margie Badgett-Lampkin commented to Council saying that it would be a good idea to get the DRF interns to contact the radio station as another method of advertisement for their event.

#### **Item 13: Adjournment**

After no further discussion Mr. Tatum made a motion to adjourn. Mrs. Gwynn seconded the motion which passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

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Alvin Foster, Mayor Pro Tem

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Brian Collie, Town Clerk